

## **APPLICATION Information**

Preference is given to projects that will benefit human, plant and animal communities of a particular habitat in an ecologically sustainable manner. Projects must have:

1. a benefit to the human, plant and animal populations of a particular habitat in an ecological sustainable manner
2. a lasting significance to local residents
3. protect threatened or endangered species or habitats
4. a public education component.

### **The Project must:**

1. be outside the United States or other developed country
2. involve the local population
3. if research, just be for conservation purposes rather than to obtain scientific data
4. funds must go for salaries, material and publication development, meeting and training costs, field trip costs and not international travel or overhead expenses, taxes, utilities or insurance.

Preference is given to applicants who have a record of prior conservation action relevant to the proposed project. Applicants from countries other than the United States are especially encouraged to apply. United States researchers planning work in foreign countries must have at least one local collaborator and consider how the project will benefit the local communities.

### **Application Time Frame**

Applications are accepted beginning September 1, 2019. Deadline for receipt is January 6, 2020. Decisions will be announced in April, 2020.

### **Maximum Grant Amount**

The maximum grant for 1 year is \$3000.

### **Grant Acceptance**

Upon Notification of a grant award, the Grantee must provide bank information for an international bank transfer. The Grantee must also agree to provide a project status report half way through the project. Upon completion of the project, but no later than November 30 of the same year, a full project report is required. This report must include an accounting of funds, a description of activities and populations receiving education and/or training, copies of any materials or publications that have been developed, and photos of project activities.

## **Instructions for Preparing Grant Applications**

### **Where to Send**

Email your application as an attachment to: [CMAward@anshome.org](mailto:CMAward@anshome.org)

or mail to:

Crowder-Messersmith Conservation Fund  
Audubon Naturalist Society  
8940 Jones Mill Road  
Chevy Chase, MD 20815  
USA

On the subject line of the email transmitting your application use a title that is a concise version of your project title. The transmittal email is a good place to describe your relationship with the organization requesting the funds.

### **Document Format and Length**

The entire application must fit on four pages or less. There are no limitations on the space devoted to individual sections. The application should be in Times Roman 12 pt type. The document may be in MS Word (\*.doc or \*.docx), pdf or rtf formats.

### **Name and Email of Requester**

This should be the person responsible for preparing and transmitting the proposal, not the local field manager carrying out the work. We will communicate only by email. You may include a mailing address and phone number if you wish.

### **Organization**

Grant funds will be transferred electronically so successful applicants will need to provide a bank account number of the organization where you work. Checks will only be written and mailed in rare instances in which a bank transfer is not possible.

### **Title**

The title should include the specific activity being proposed "conservation", "training", etc. are too vague. Please include the species or habitat that the effort is directed towards (use common name), also include the location – country and area.

### **Summary**

It is not necessary to go into a lengthy discussion of the location and species. The selection committee is primarily interested in the specific details of what you are proposing to do with the funds you are requesting. Please state the school/education program, community and populations that will be served. If you are trying to educate local communities, perhaps to stop hunting/poaching, how specifically are you going to do it? If you are doing plant/animal surveys how are you involving the local community and how will they benefit from your activities?

### **Budget**

The more detail you provide the better. If you are also receiving funds from other sources for this work please state what they will be providing.

### **Relation to Previous Work**

Our website states that "Preference is given to applicants who have a record of prior conservation action relevant to their proposed project." This is the place to concisely discuss your record and how it relates to the proposed project. Remember there is a four page limit on the total application length. Some applicants have been submitting a resume or curriculum vitae as a separate attachment. This is not necessary.

**How Did You Hear About the Crowder-Messersmith Conservation Fund?**

We are interested in knowing how your organization heard about the grants awarded by the Crowder-Messersmith Fund.