



## **2018 Rust Nature Sanctuary Environmental Education Volunteer Intern**

### **Position Description:**

ANS seeks a reliable volunteer to assist with curriculum/program development under the guidance of the EE programs manager at our Rust Nature Sanctuary in Leesburg, Virginia. This is an outstanding opportunity for an individual interested in learning more about environmental education program development and natural history. This position offers practical, hands-on experience and the opportunity to gain new skills. **The environmental education volunteer will work a flexible schedule which includes a minimum of 5 hours and a maximum of 10 hours per week.** ANS volunteer positions are accepted on an ongoing basis and typically last four to six months.

### **Responsibilities:**

- Prepare lesson materials with guidance from EE Programs Manager
- Assist with school programs, curriculum development, lesson visuals
- Support lesson delivery
- Assist with marketing programs

### **Qualifications:**

- Competence in Microsoft Office Suite, ability to learn simple database system
- Ability to communicate in a professional manner with ANS volunteers and clients
- Strong organizational and interpersonal skills
- Enthusiasm for the mission of Audubon Naturalist Society

### **Benefits:**

This is an unpaid, volunteer position, however it includes the following benefits:

- Free ANS membership for one year
- 20% discount for ANS sponsored courses and workshops
- If space is available, free participation in ANS local forays
- 20% discount at Sanctuary Shop
- Opportunity to audit Master Naturalist classes
- Opportunity to participate in staff and committee meetings
- Opportunity to interview the ANS Executive Director and other staff

### **Location:**

Rust Nature Sanctuary – 802 Children’s Center Rd., Leesburg, VA 20175  
1 mile off Route 7 and a 5 minute drive from the west entrance of the Dulles Greenway.  
1 mile from downtown Leesburg.

To apply, email a cover letter and resume to [susanne.ortmann@anshome.org](mailto:susanne.ortmann@anshome.org).